

Hazard Communication Due Dates For Information To Be Sent To HazCom Compliance Officer

611 Walker 4th Floor Annex Attn: Safety Office

HazCom Due Dates	Category I	Category II
Workplace Chemical List	November 1st	November 1st
Out of Service MSDS Sheets	November 1st	November 1st
Documentation of Training	December 31st	December 31st
Tier 2 Forms	January 15th	January 15th

Category I Departments

Administration and Regulatory Affairs
City Council
City Secretary
Controller's Office
Convention and Entertainment Facilities
Finance
Housing and Community Development
Houston Emergency Center
Houston Public Library
Human Resources
Information Technology
Legal
Mayor's Administration
Municipal Courts-Administration
Municipal Courts-Judicial
Planning and Development
Police

Category II Departments

Building Services
Fire
Health and Human Services
Houston Airport System
Parks and Recreation
Public Works and Engineering
Solid Waste Management

Note: *Ensure that the Hazard Communication Compliance Officer (HCO) is notified immediately when the telephone number or name of the Department Hazard Communication Coordinator changes.*

Please contact Chad Frost, HCO at (713) 837-9406 if you have any questions regarding the City of Houston HazCom Policy.